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OTE 86-56904
27 January 1986

MEMORANDUM FOR: Deputy Director for Administration

25X1 FROM: [REDACTED]
Director of Training and Education

25X1 SUBJECT: SIS Assignment Nomination [REDACTED]

1. Action Requested: This memorandum submits a recommendation in paragraph 3 for the approval of the Deputy Director for Administration.

25X1 2. Background: [REDACTED] is a GS-15 Directorate of
Administration careerist who has served as Deputy Chief, Information
Systems Training Division since December 1983. He has been
25X1 identified for reassignment as Chief, Information Systems Training
Division. [REDACTED] has been selected for this assignment based on
25X1 his experience with computer applications as well as his management
and training background. [REDACTED] has an excellent performance
record. He has demonstrated superior technical competence, good
managerial skills and potential for increased responsibility.
It is anticipated this assignment will broaden his experience and
managerial expertise.

25X1 3. Recommendation: In view of the foregoing, it is requested
that [REDACTED] be approved for assignment as Chief,
Information Systems Training Division, Office of Training and
Education.

25X1

Attachments:

- A. Biographic Profile
- B. Performance Appraisal Report

25X1 [REDACTED]

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25X1 SUBJECT: SIS Assignment Nomination

APPROVAL:

Deputy Director for Administration

Date

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25X1 PB/OTE, (5 December 1985)

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